



Minutes

Town of Cairo

Wednesday January 17th, 2024

Town Board Meeting @ 7:00PM

Location: Town Hall Meeting Room

DRAFT

The Town Board of the Town of Cairo met for a Town Board Meeting on Wednesday January 17th, 2024, at the Town Hall, Main Street, Cairo, New York. Council Member Cords called the meeting to order @ 7:02PM and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Watts, Council Member Bogins, Council Member Cords, Council Member Flaherty, Council Member Murphy.

New Business:

- CDF Bear Placement Assistance for 2024

- 'Town Board of Cairo

Once again, the Cairo Development Foundation will be hosting the Cairo Bears Community Art Program in 2024. The CDF is reaching out to the Cairo Town Board for assistance with the Bear Program. We will need help with putting the stands out a week or two before Memorial Day and taking them in a week or two after Labor Day. As always, the Foundation takes care of placing each bear in its appropriate spot. There will be a list of addresses provided where the barrels and stands need to go.

The goal of the Cairo Development Foundation is to help revitalize Main Street in Cairo. The Town's assistance with the Cairo Bears allows us to do that. We look forward to your continued support of the Bear Program & for working with us to help bring Cairo Main Street back to life. If you have any questions, please feel free to contact me. We look forward to working with the Town to continue to make our town the best it can be.

Regards, Sherry B. True'

- State Mandated Training Requirements

- Mandatory Training

There is state mandated training for municipalities. All people who do work for the town have to, by law, finish all the yearly state mandated training. The consequence for not completing the training can be dismissal.

This is the list of people who did not finish or send the bookkeeper their completed training for 2023. The board can decide the consequences and what the policy should be moving forward on personnel who are not abiding by state laws.

1. Janice Hull

2. Carol McBride

3. Kayla McAlister

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| 4. Mary Jo Cords | 5. Debra Bogins | 6. Michael Flaherty |
| 7. Michael Maderic | 8. Sean Clevenstine | 9. Raymond Feml |
| 10. Nicholas Orso | 11. Corey Clark | 12. Michael DeRose |
| 13. Scott Yates | 14. Steven DeRose | 15. Tracey Mauriello |
| 16. Daniel Lendin | 17. Donna Vollmer | 18. Joseph Hasenkopf |
| 19. Elizabeth Hansen | 20. Robert Uzzilia | 21. Daniel Joyce |
| 22. Allen Veverka | 23. Kevin Hicks | 24. Richard Lorenz |
| 25. Edward Forrester | 26. Robert Hasenkopf | 27. Elise Spring |
| 28. Ryan Vandenburg | 29. Oliver Hull | 30. Mary Savoia |

- Open Sealed Bids for the Ambulance Renovations
 - One bid was received from Media Construction Inc. bid excluded any cost of any central Hudson pole relocation and any heating/air conditioning systems, prevailing wage is included. Town should be paying for all inspection costs and should be a tax-exempt project. Total bid is \$120,000, the Town reserved 50,000 last year for this project and then put 100,000 in the same account for this year, along with some left over ARPA money, so there will be enough. Supervisor Watts wants to make sure the project can be started and completed along with being paid for with all the right renovations. Council Member Bogins explains that it will go out as far as the pole near the road at the current ambulance building, the room being added on should be the same length as the current building, and there will also be additional bedrooms.
 - Ambulance dept. is also looking into another ambulance but larger unlike the small ones that the Town has now. Takes about 1½ years for an ambulance to be built and delivered.

Resolution No. 2024-054 “Appoint Court Security Officer”

Offered by Council Member Flaherty and seconded by Council Member Bogins.

WHEREAS, the Justice Department needs to have Court Security Officers appointed and approved by the Town Board; and

WHEREAS, the Police Department has officers that will fill in, as needed, as Court Security Officers

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Thomas Plank as a Court Security Officer and shall be paid \$30.00 per hour when assigned to perform Court Security Officer duties effective January 1st, 2024:

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2024-055 “Approve Local Law #1 of 2024 to Amend Local Law #4 of 2018 – Article II Amendment to Main Street Commercial District”

Offered by Council Member Flaherty and seconded by Council Member Cords.

WHEREAS, the Town of Cairo’s Comprehensive Plan calls for a vibrant commercial presence within the town’s Main Street district; and

WHEREAS, preserving existing Main Street commercial space is in keeping with the town’s vision and within the town’s best interest; and

WHEREAS, there was a provision set forth in the local law #4 of 2018 Article II Amendment to Main Street Commercial District that expired on December 31st, 2021; and

BE IT RESOLVED, the Town Board does hereby adopt Local Law #1 of 2024 to amend Local Law #4 of 2018, keeping the same verbiage in Article II, but extend the expiration date to December 31st, 2028.

Supervisor Watts – Nay, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2024-056 “Authorize CDE Electric Inc. to install Light Poles’

Offered by Supervisor Watts and seconded by Council Member Flaherty.

WHEREAS, there is in need to install two light pole fixtures/poles on Main Street and one light pole fixture/pole in Purling; Therefore,

BE IT RESOLVED, the Town Board does hereby authorize the expenditures listed in the quote from CDE Electric Inc. in the amount of \$9155.00.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2024-057 “Approve to Hire CPA to Conduct and Annual Court Audit”

Offered by Supervisor Watts and seconded by Council Member Cords.

WHEREAS, there is in need to hire a Certified Public Accountant to conduct a yearly court audit; therefore,

BE IT RESOLVED, the Town Board does hereby authorize the Town of Cairo to hire Lynette S.B. Lawyer to perform Court Audits for the Cairo Justice department as per the schedule and agreement provided.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Public Comment:

- Bebe speaks about the light poles that are being approved to be replaced. One is located outside the Town Hall, another is near Lee’s Physical Therapy and the third is on Mountain Ave. She is asking because she was contacted by CDE Electric because of the bid she has in with them for Main Street. CDE Electric gave the quote for the 3 lights to be replaced within the town with the new lights that the Town was looking into. Basically she just wants to make sure that the Town can buy some now and the rest at another time without the risk of losing possible funds.
The board does not want to wait to repair these lights at the risk of someone getting hurt. The board states that they can do this and that the grant from NY Forward that they applied for was denied already and they can reapply in September at no cost to them and does not risk losing funds.
- Mark Gorelick asks if the Ethics Review Board is no more, Supervisor Watts states that he is the only one on the board and the Town can’t seem to find anyone else, there hasn’t been many issues, and he will speak to Tal about it. Mark says his term may have expired and has no problem being re-instated.
- Bebe asks about the trash cans on Main Street and asks if one can be placed on the corner of Van Buren and Main Street. Supervisor Watts states that when spring is here and when the cans can be put back out and they will purchase more, cannot be put out during winter, they get in the way of snow removal. The cans are made out of metal and weighted material.
- Mark and Bebe mention maybe businesses can sponsor garbage cans and light poles for the Town. Supervisor Watts say possibly benches in the park would be nice as well. Someone from the public said that they are involved with the local boy scouts and benches may be a great thing for them to make as a project for the scouts.

Public Monthly Reports: (Not Discussed)

- Ambulance
 - Total calls – 114 / transported calls – 102 (December)
- Assessor
 - 15 sales/transfers for the month of November
 - 6 valid arm’s length
- Library – December
 - Wifi use of 404+ / 2,451 items circulated / 1,335 in attendance / room use of 185

- 183 of computer use / 202 reference questions / 15 new library cards
- Digital assistance 77 / UC items 141 / Equipment 57
- Building and Code – December
 - 14 building permits / 8 municipal searches / 29 total inspections
 - 1 certificates of occupancy / 14 certificates of compliance
 - 1 new violations & complaints / 1 court case for trial / 2 cases in court
- Tax Collector
 - Greene County issued the tax warrant for the Town of Cairo on December 21, 2023. The total amount levied on the tax roll is \$8,406,780.85. The amount to be paid to the Town of Cairo is \$4,681,064.17.
- Police Department – December
 - Total mileage for cars 574/575/576/577: 2,023
 - 8 Criminal Complaints / 70 Incident Reports / 619 Aid citizens/requests/services
 - 14 accident responses / 10 arrests / 2 felonies / 3 misdemeanors / 7 violations / 12 traffic tickets

Adjourn Town Board Meeting @ 7:42 PM

Offered by Council Member Flaherty and seconded by Council Member Cords.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Respectfully Submitted

Kayla L. McAlister
Cairo Town Clerk