



## Minutes

Town of Cairo

Monday May 6<sup>th</sup>, 2024

Town Board Meeting @ 7:00PM

Location: Town Hall Meeting Room

### DRAFT

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday May 6<sup>th</sup>, 2024, at the Town Hall, Main Street, Cairo, New York. Council Member Cords called the meeting to order @ 7:00PM and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Watts, Council Member Bogins, Council Member Cords, Council Member Murphy.

Absent: Council Member Flaherty.

#### New Business:

- Public Hearing – Water District Extension
  - Offered by Supervisor Watts and seconded by Council Member Cords.
    - Opened @ 7:01

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

- Allen Veverka asks who is paying for all of this construction and why and who is interested in bringing their business. The Town Board states that County is paying for it with ARPA money and it's a place that they would like to develop for more business; an industrial park similar to Coxsackie. The Town is not spending any money moving water or sewer across 23 across from McDonald's. Supervisor Watts goes on to say that there were a few businesses that have shown interest, one was a recycling company; these companies are in contact with the county.
- Ray Pacifico asks about the lines on William Dinger Road and if the county will be doing anything with the water/sewer lines with the money left over. The board states that the county is not sure if there will be money leftover or not since they just started the project. Supervisor Watts says that the county is also planning to bring money, if any, to the Ambulance/Senior Center Building on 32.
- Mary Finneran asks the actual location of the water/sewer line extension. The board goes on to say that they are simply starting off where the lines end and extending them across 23, crossing under McDonalds.  
Mary states that they cannot turn on the water or the sewer until there is someone; business, etc. using the utilities. The Town Board agrees that is the plan, to wait until businesses are using the utilities then they are to be connected, turned on & billed for.

The Board also states that there is a hope of finding another water source across 23 once the water/sewer district is extended. Also future possibilities of having to extend water/sewer farther south towards the community in South Cairo due to other contamination issues; this would also involve Catskill is need be. That would be paid for by FEMA; for future conversation.

- These PH's are mainly so the Town can bill the extending Districts.
- Offered by Council Member Bogins and seconded by Council Member Cords.
  - Closed @ 7:09

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

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○ Public Hearing – Sewer District Extension

- Offered by Supervisor Watts and seconded by Council Member Murphy.
  - Opened @ 7:10

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

- Mary Finneran addresses her concerns again about the Sewer District that were addressed in the Water District PH, her concerns were the same, stated for the record.
- The Town Board will give her the paperwork/pamphlets for both the Water and Sewer District Extension plans after the meeting.
- Offered by Supervisor Watts and seconded by Council Member Cords.
  - Closed @ 7:11

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

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○ Executive Session – Personnel

- Offered by Council Member Bogins and seconded by Council Member Cords.
  - Opened @ 7:12

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

- Offered by Council Member Bogins and seconded by Council Member Murphy.
  - Closed @ 7:17

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

**Old Business:**

- 460 Main Street – Ralph Rodriguez
  - An engineering report was done last week, closing is planned for mid-July. Engineering reports state that the building does not need to be torn down, that it is repairable, they would just need an okay from the board to continue. Before the completed purchase of the building Mr. Rodriguez wanted to let the board know that the building is okay to repair and he would like to do so.
  - The attorney for the former owner, Margaret, took a while to get her name on as the administrator, finally earlier this year 2024 it was done and now the building can be sold; the fire happened in July 2022 and it's finally being sold in 2024. In order for the property to be sold there needed to be an administrator.
  - The reason the building was not repaired within the last 2 years was because there was only liability insurance on it. Mr. Rodriguez wants to put his own money into it and restore it, overall plan is he will be occupying the second floor and not completely sure with the first floor.

- Will need to get the architect to pull any and all permits that will be required once the purchase is complete. There is not much structural damage more facial damage.
- The board would like an earlier closing if possible; also a more detailed list of what specifically is being planned for the building. The board will look it over and re-evaluate at the next meeting on May 15<sup>th</sup>.

### Correspondence:

- Park Walking Path
  - 'I'm not sure what the rules are. But I would like to share an experience I had last week at the park. As this seems quite unsafe for all. On Friday April 26th, I was walking my Dog, on leash, on the walking path. There were 2 other women, with children in strollers, also using the path. Then there was a gentleman using the path to drive his powered bicycle on. He was not giving way to any of us on foot and therefore we moved out of his way. We were not together. It's just what I saw. This seems to be quite dangerous and I was wondering if the path is actually for walking only, or also for biking? Even if biking is allowed I can't imagine power bikes are allowed? I may be wrong. So I just wanted to ask. Thanks.'
  - The board also address the future plans for the path, planning on installing exercise spots/machines around the walking path for people to use while also walking the path.
- COVID-19 Sick Leave Law repealed effective July 31<sup>st</sup>, 2025
  - The final New York State budget legislation was recently approved and sunsets the current COVID-19 sick leave law beginning in July of 2025. As you know, New York enacted a law in 2020 providing that public employers must provide paid sick leave for employees subject to a mandatory or precautionary order of quarantine or isolation related to COVID-19 for the period of isolation. This leave was not to be charged to leave accruals. The state later issued guidance stating that employees could use this leave up to a maximum of three times. The budget includes a repeal of this law effective July 31<sup>st</sup>, 2025. The original proposal by the Governor was to repeal this law in July of 2024. The enacted version pushes this out until 2025.
- Highway Part Time Employee Resignation
  - As part of due diligence, some of highway employees have not been available to work and their last day of work as follows, this letter confirms, effective April 1<sup>st</sup>, 2024, the dismissal of: Christopher Franchi at the Town of Cairo Highway Department due to availability of work hours.
- Union
  - The Highway Department has a meeting with the Union tomorrow May 7<sup>th</sup>, 2024. Part of the board will be in attendance.
  - Highway, Ambulance and Police Departments all have their own Unions.

### **Resolution No. 2024-105 "Accept Sewer Use Billing"**

Offered by Council Member Cords and seconded by Council Member Murphy.

**WHEREAS**, it is necessary for the Sewer Use Billing be authorized by the Town Board and documented in the minutes; therefore,

**BE IT RESOLVED** that the Town Board does hereby accept the Sewer Use Billing from the Sewer Administrator in the amount of \$29,954.11, dated May 1<sup>st</sup>, 2024.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-106 “Authorize Supervisor to Sign Youth Fair Agreement”**

Offered by Supervisor Watts and seconded by Council Member Cords.

**WHEREAS**, the Greene County Agricultural Society, Inc. is requesting to enter into a three-year agreement with the Town of Cairo hold the Greene County Youth Fair at the Angelo Canna Town Park; Therefore,

**BE IT RESOLVED**, that the Cairo Town Board does hereby give authorization to the Cairo Town Supervisor, Jason Watts, to sign the County Youth Fair Contract for the years of 2024-2026.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-107 “Budget Amendments and Payment of Bills on Abstract #304 for April Payables & Prepaids”**

Offered by Council Member Bogins and seconded by Council Member Murphy.

**WHEREAS**, payment of bills should be properly authorized and documented in the minutes; therefore,

**BE IT RESOLVED**, the Town Board does hereby authorize that Abstract #304 Payables and Prepaids, consisting of V4 #00232-00320 in the amount of \$ 340,652.92 is approved for payment;

The total amount to be paid from the:

General Fund -	\$ 241,114.03	Hydrant -	\$ 8,500.00
Highway Fund -	\$ 59,456.55	Capital Projects -	\$ -0-
Street Lighting -	\$ 5,532.91	Polly’s Rock -	\$ -0-
Sewer Fund -	\$ 9,378.38	Trust & Agency -	\$ 1,421.62
Water Fund -	\$ 7,157.43	Special Fire -	\$ 8,092.00

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-108 “Approve Bookkeeper to Attend 2024 PERMA Conference”**

Offered by Supervisor Watts and seconded by Council Member Cords.

**WHEREAS**, the Public Employee Risk Management Association’s (PERMA) 2024 Conference will be held on May 9<sup>th</sup> and 10<sup>th</sup> in Lake George, NY; and

**WHEREAS**, Johanna Halvorsen has expressed an interest in attending the conference and has stated the training offered would assist her in the performance of her duties in respect to Worker’s Compensation; and

**WHEREAS**, the cost of attendance is free for the first registrant from each municipality; therefore

**BE IT RESOLVED**, the Town Board does hereby authorize Johanna Halvorsen to attend the 2024 PERMA conference in Lake George on May 9<sup>th</sup> and 10<sup>th</sup> and will be reimbursed mileage in accordance with established town policy.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-109 “Receipt of Monthly Supervisor’s Report”**

Offered by Council Member Cords and seconded by Council Member Bogins.

**WHEREAS**, Town Law, Section 125 commands a detailed statement from the Supervisor’s office to be rendered to the town board of all money received and disbursed and a copy filed in the office of the Town Clerk; therefore,

**BE IT RESOLVED**, that the Town Board Members accept the monthly Supervisor’s Report for April 2024.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-110 “Authorizing Public Hearing”**

Offered by Council Member Bogins and seconded by Council Member Cords.

**WHEREAS**, the Town of Cairo is proposing to apply for a Community Development Block Grant (CDBG) for the improvement of the water distribution system along Jerome Avenue as well as water system upgrades.

**WHEREAS**, a Public Hearing is necessary to provide further information about the CDBG program.

Therefore;

**BE IT RESOLVED** that on June 3<sup>rd</sup>, 2024 at 7:00PM, at the Cairo Town Hall, the Cairo Town Board shall hold a Public Hearing to introduce the intent to apply for CDBG funding for the Water Improvement Project.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-111 “Authorizing Public Hearing – ARPA Funds”**

Offered by Supervisor Watts and seconded by Council Member Murphy.

**WHEREAS**, the Town of Cairo is proposing to use American Rescue Plan Act (ARPA) funds for to pay for Computer Upgrades and Park Equipment; and

**WHEREAS**, a Public Hearing is necessary prior to the expenditure of ARPA funds; Therefore;

**BE IT RESOLVED**, that on May 15, 2024 at 7:00PM, at the Cairo Town Hall, the Cairo Town Board shall hold a Public Hearing to discuss the expenditures of ARPA funds for two Town of Cairo projects.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-112 “Authorize to Advertise Request for Qualification (RFQ) – Engineering Services – Jerome Avenue Water Main Project”**

Offered by Council Member Bogins and seconded by Council Member Murphy.

**WHEREAS**, the Town of Cairo proposes to replace approximately 2,800 feet of cast iron water main, hydrants, service laterals and associated appurtenances on Jerome Avenue.

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby approve the advertisement of the RFQ for Engineering Services on the Jerome Avenue Water Main Project.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-113 “Elected Officials Records of Activity & Days Worked for NYSLRS Reporting”**

Offered by Supervisor Watts and seconded by Council Member Bogins.

**WHEREAS**, Elected Officials have to submit a three month Record of Activity Report which is valid for 8 years to the Town Board for review. Therefore;

**BE IT RESOLVED**, the Town Board does hereby accept the Record of Activities submitted as official duties of the Town of Cairo; and furthermore,

**BE IT RESOLVED**, the Town Board approved the Town Clerk to certify the Standard Work Day and Reporting Resolution for Elected & Appointed Officials results listed for the Kayla McAlister on the RS 2417-A.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

**Adjourn Town Board Meeting @ 7:49PM**

Offered by Council Member Murphy and seconded by Council Member Cords.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

Respectfully Submitted

Kayla L. McAlister  
Cairo Town Clerk