



## Minutes

Town of Cairo

Wednesday July 17<sup>th</sup>, 2024

Town Board Meeting @ 7:00PM

Location: Town Hall Meeting Room

The Town Board of the Town of Cairo met for a Town Board Meeting on Wednesday July 17<sup>th</sup>, 2024, at the Town Hall, Main Street, Cairo, New York. Council Member Cords called the meeting to order @ 7:01PM and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Watts, Council Member Bogins, Council Member Cords, Council Member Flaherty, Council Member Murphy

### New Business:

- Use of Property Request for the Acra Community Center
  - *Resolution No. 2024-145 'Approve Use of Acra Community Center Lawn – Tour of Catskills'*
- Ambulance Bond Counsel for the Town of Cairo
  - *Resolution No. 2024-146 'Authorize Supervisor to Sign Bond Counsel Proposal for New Ambulance'*
  - *Resolution No. 2024-147 'Bond Resolution for New Ambulance'*
- Letter of Support for the Greene County Historical Society
  - *Resolution No. 2024-148 'Greene County Historical Society Support Letter – Bronck Museum'*
- Greene County Firemen's Association Convention Request
  - 'The Round Top Volunteer Fire Company will be hosting this year's Greene County Volunteer Firemen's Association Convention and would appreciate it if the Cairo Town Board could issue a referendum barring anyone from selling or soliciting during the week of the convention. Would it be possible for this to begin September 2, 2024 and last until September 8, 2024? This would prevent anyone from selling or soliciting along the parade Route or at the Town Park without a permit that has been approved by the board.' E. Kuever'
  - *Resolution No. 2024-149 'Approve Referendum Barring Selling/Soliciting during the Greene County Volunteer Firemen's Association Convention'*
  - *Resolution No. 2024-150 'Approve No Parking on Main Street from the Town Hall to the Entrance to Angel Canna Town Park during the parade on September 6-7'*
- Summer Recreation Personnel and Salaries
  - *Resolution No. 2024-151 'Approve Appointments & Hiring of Summer Recreation Counselors'*

### Old Business:

- Petition of Safety on Crow's Nest Road, Blackhead Mountain Road and Bald Hills Road in Round Top

- Brenda O. asks if the Town can put up a stop sign and speed limit sign on the road. Art states that the State DOT has the final say in when this can be done. It has been submitted to the County and just waiting on that to be submitted to the State.
- The Board is then asks about repairs on the road from the large construction vehicles. Supervisor Watts states that the company has a bond out for the road to be repaired once the project is complete, they are to restore the road to its original state.
- The Board is asked about paving or improving the road, Art addresses that if the road was paved it would need to be brought up to State Specs/Regulations, which would then widen the road and cause it to go further into their properties.

**Correspondence:**

- Resignation Letter – Ambulance Department
  - ‘Please accept this letter as my formal resignation from the Town of Cairo Ambulance as an Emergency Medical Technician – Basic. Effective July 17<sup>th</sup>, 2024.  
Thank you for all the opportunities given, and all the experience gained.  
Sincerely, S. Dunn’

**Resolution No. 2024-144 “Accept Water Billing”**

Offered by Council Member Cords and seconded by Council Member Flaherty.

**WHEREAS**, it is necessary for the Water Billing be authorized by the Town Board and documented in the minutes; therefore,

**BE IT RESOLVED** that the Town Board does hereby accept the Water Billing from the Water Administrator in the amount of **\$48,596.25** dated July 1, 2024.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-145 “Approve Use of Acra Community Center Lawn for Tour the Catskills Cycling Ride Aid Station”**

Offer by Supervisor Watts and seconded by Council Member Cords.

**WHEREAS**, the organizers of the Tour of the Catskills are having their Annual event which will be a non-competitive bike ride on August 10, 2024. During this ride, they need a place for the cyclists to stop, rest, hydrate, etc.

**BE IT RESOLVED**, that the Cairo Town Board does hereby approve the use of the Acra Community Center lawn to use as a rest stop for the Annual Tour of the Catskills event.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-146 “Authorize Supervisor to Sign Bond Counsel Proposal for a New Ambulance”**

Offered by Council Member Murphy and seconded by Council Member Cords.

**WHEREAS**, the Town of Cairo is in need of hiring an independent attorney whose primary responsibility is to render an objective legal opinion with respect to the authorization, issuance and tax-exempt status for acquiring a bond for a new ambulance; and,

**WHEREAS**, the Law Office of Rodenhausen Chale & Polidoro LLP has provided a Bond Counsel Fee Schedule/proposal for the Town of Cairo Supervisor to sign; therefore,

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby approve the Supervisor to sign the Bond Counsel Service proposal.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-147 “Bond Resolution for a New Ambulance”**

Offered by Supervisor Watts and seconded by Council Member Cords.

A RESOLUTION AUTHORIZING THE ACQUISITION OF AN AMBULANCE AT AN ESTIMATED MAXIMUM COST OF \$316,475 AND AUTHORIZING THE ISSUANCE OF SERIAL BONDS OF THE TOWN OF CAIRO, GREENE COUNTY, NEW YORK IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$316,475 PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SUCH COST, AND DELEGATING CERTAIN POWERS IN CONNECTION THEREWITH TO THE TOWN SUPERVISOR

**BE IT RESOLVED**, by the Town Board of the Town of Cairo, Greene County, New York (the "Town") (by the favorable vote of not less than two-thirds of all of the members of the Town Board) as follows:

**SECTION 1.** The specific purpose (hereinafter referred to as "purpose") to be financed pursuant to this resolution is the acquisition of a 2024 Demers ambulance with power load lifting system. The aggregate estimated maximum cost of said purpose is \$316,475 and said amount is hereby appropriated therefor. It is hereby determined that said purpose is an object or purpose described in subdivision 27-A of paragraph A of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is ten years.

**SECTION 2.** It is hereby determined that the aforesaid purpose constitutes a Type II action as defined under the State Environmental Quality Review Regulations, 6 NYCRR Part 617, which has been determined under SEQRA not to have a significant impact on the environment.

**SECTION 3.** It is hereby determined that the proposed maturity of the obligations authorized by this resolution will not be in excess of five years from the original date of issuance of such obligations.

**SECTION 4.** The Town Board plans to finance the total cost of said purpose by the issuance of serial bonds of the Town in an amount not to exceed \$316,475, hereby authorized to be issued therefor pursuant to the Local Finance Law.

**SECTION 5.** Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of said bonds.

**SECTION 6.** The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds may be applied to reimburse the Town for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. This resolution shall constitute a statement of official intent for purposes of Section 1.150-2 of the Treasury Regulations.

**SECTION 7.** Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of said bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law. The faith and credit of the Town are hereby irrevocably pledged for the payment of the principal of and interest on said bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on said bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of the Town a tax sufficient to pay the principal of and interest on said bonds as the same become due and payable.

**SECTION 8.** Subject to the terms and contents of this resolution and the Local Finance Law, and pursuant to the provisions of Sections 30.00, 50.00 and 56.00 to 63.00, inclusive, of said Law, the power to authorize bond anticipation notes in anticipation of the issuance of the serial bonds authorized by this resolution and the renewals of said notes and the power to prescribe the terms, form and contents of said serial bonds and said bond anticipation notes (including without limitation the date, denominations, maturities, interest payment dates, consolidation with other issues, and redemption rights), the power to determine to issue said bonds providing for substantially level or declining debt service, and the power to sell and deliver said serial bonds (including as statutory installment bonds), and any bond anticipation notes issued in anticipation of the issuance of such bonds, is hereby delegated to the Town Supervisor, the Chief Fiscal Officer of the Town. The Town Supervisor is hereby authorized to sign any serial bonds issued pursuant to this resolution and any bond anticipation notes issued in anticipation of the issuance of said serial bonds, and the Town Clerk is hereby authorized to affix the corporate seal of the Town to any of said serial bonds or any bond anticipation notes and to attest such seal.

**SECTION 9.** The Town Supervisor is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized by this resolution and any notes issued in anticipation thereof as "qualified tax-exempt bonds" for purposes of Section 265(b)(3)(B)(i) of the Code.

**SECTION 10.** The validity of said serial bonds or of any bond anticipation notes issued in anticipation of the sale of said serial bonds may be contested only if:

(1) Such obligations are authorized for an object or purpose for which the Town is not authorized to expend money; or

(2) The provisions of law which should be complied with at the date of the publication of this resolution are not substantially complied with; and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or

(3) Such obligations are authorized in violation of the provisions of the Constitution of New York.

**SECTION 11.** The Town Clerk is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of the Local Finance Law, in the Daily Mail, being a newspaper having a general circulation in the Town and hereby designated as the official newspaper of the Town for such publication.

**SECTION 12.** This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-148 "Greene County Historical Society Support for Grant – Bronck Museum"**

Offered by Supervisor Watts and seconded by Council Member Flaherty.

**WHEREAS**, the Greene County Historical Society is applying to the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) for a planning grant under Title 9 of the Environmental Protection Act of 1993 to develop construction documents related to implementation of a Landscape Master Plan for its Bronck Museum complex; and

**WHEREAS**, the Town Board of the Town of Cairo recognizes the importance of said grant; therefore,

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby support NYS OPRHP approval of the application of the Greene County Historical Society for an historic preservation planning grant under Title 9 of the Environmental Protection Act of 1993 for a project known as The Bronck Museum Master Plan.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-149 "Approve Referendum Barring Selling & Soliciting during the Greene County Firemen's Association Convention"**

Offered by Council Member Flaherty and seconded by Council Member Cords.

**WHEREAS**, the Round Top Volunteer Fire Company will be hosting this year's Greene County Volunteer Firemen's Association Convention and would appreciate it if the Cairo Town Board could issue a referendum barring anyone from selling or soliciting during the week of the convention; therefore,

**BE IT RESOLVED**, that the Town Board does hereby approve the referendum preventing any person or business from selling or soliciting along the parade route or at the Angelo Canna Town Park from September 2, 2024 – September 8, 2024.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-150 “Approve No Parking and Temporary Road Closure during Greene County Firemen’s Association Convention Parades”**

Offered by Supervisor Watts and seconded by Council Member Murphy.

**WHEREAS**, the Round Top Volunteer Fire Company will be hosting this year’s Greene County Volunteer Firemen’s Association Convention and will be performing two parades (Mardi Gras Parade on September 6, 2024 and the Dress Parade on September 7, 2024; and,

**WHEREAS**, due to safety of the spectators and the parade participants, Round Top Volunteer Fire Company is requesting that the Town of Cairo enact No Parking and Partial Closure on Main Street between Railroad Ave (Town Hall) and just past Joseph D Spencer Lane on September 6, 2024 during the hours of 3pm – 8pm; and,

**WHEREAS**, due to safety of the spectators and the parade participants, Round Top Volunteer Fire Company is requesting that the Town of Cairo enact No Parking and Partial Closure on Main Street between Railroad Ave (Town Hall) and just past Joseph D Spencer Lane on September 7, 2024 during the hours of 10am – 4pm; therefore,

**BE IT RESOLVED** that the Town Board does hereby approve No Parking and Partial Road Closure during the parade times listed above between Railroad Ave and Joseph D Spencer Lane September 6, 2024 and September 7, 2024.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-151 “Approve Appointments and Hiring of Summer Camp Recreation Counselors and Set Wages”**

Offered by Supervisor Watts and seconded by Council Member Cords.

**WHEREAS**, Janet McKeon and Lynn Dittmar were re-appointed on January 1, 2024 at last year’s rate and non-union employees received a 5% raise on January 1, 2024; therefore

**BE IT RESOLVED**, that the Town Board does hereby approve the 5% raise for **Janet McKeon** to \$20.27 per hour and **Lynn Dittmar** to \$16.07 per hour retroactive to June 15, 2024 (Summer Recreation Program start date); furthermore,

**BE IT RESOLVED**, that the Town Board does hereby appoint the following Summer Recreation Youth Counselors with wages identified:

**Vickie Smith** – Youth Counselor at \$15.20 per hour

**James Young** – Youth Counselor at \$15.20 per hour

**Arden Farnsworth Moore** - Youth Counselor at \$15.20 per hour

**Connell Deyo** - Youth Counselor at \$15.10 per hour

**Jayda Johnson** – Youth Counselor at \$15.00 per hour

**Nancy Karklin** - Youth Counselor at \$15.00 per hour

**Amanda Dittmar** - Youth Counselor at \$15.00 per hour

**Catherine Wayman (Sub)** - Youth Counselor at \$15.10 per hour

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-152 “Approve Correction of Pay for Planning and Zoning Board Secretary”**

Offered by Council Member Murphy and seconded by Council Member Flaherty.

**WHEREAS**, Donna Vollmer was re-appointed on January 1, 2024 at last year’s rate and non-union employees received a 5% raise on January 1, 2024; therefore,

**BE IT RESOLVED**, that the Town Board does hereby increase Donna Vollmer’s rate of pay to \$15.75 per hour for hours worked for Planning and Zoning Boards effective January 1, 2024 retroactively.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2024-153 “Approve Hiring Part Time Building Inspector”**

Offered by Supervisor Watts and seconded by Council Member Flaherty.

**WHEREAS**, the Town of Cairo has a need of a Part Time Building Inspector not to exceed 20 hours per week; and

**WHEREAS**, the Town of Cairo has received one employment application for the position and has conducted an interview. Therefore;

**BE IT RESOLVED**, that Cairo Town Board does hereby approve the hiring of Gary Kern at \$20.00 per hour, not to exceed 20 hours per week with exception to any initial training for job certification which may exceed 20 hours per week, effective immediately.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

**Public Monthly Reports: (Not Discussed)**

- Ambulance – June
  - Total calls – 82 / transported calls – 57
- Building and Code – June
  - 26 building permits / 12 municipal searches / 48 total inspections
  - 3 certificates of occupancy / 11 certificates of compliance
  - 5 new violations & complaints / 0 court case for trial / 1 case in court
- Tax Collector
  - As indicated, 88% of the warrant has been collected totaling an amount of \$7,437,332.95. A final check to the Town will be written at the end of July at which time the books will be closed and turned over to the county.
- Police Department – June
  - Total mileage for cars 574/575/576/577: 1,610
  - 5 Criminal Complaints / 63 Incident Reports / 474 Aid citizens/requests/services
  - 6 accident responses / 1 arrests / 4 traffic tickets
- Zoning Department – June
  - 36 inquiries / 1 subdivision applications / 6 site plan applications
  - 15 complaints/violations / 3 fire inspections / 1 zoning board of appeals
- Highway Department – June
  - Work or Non-Reflective road signs being replaced is ongoing.
  - Mowing shoulders in progress
  - Brush trimming is ongoing
  - Highway currently has 7 full time employees, 5 with CDL’s
  - Adding battery cutoff switches to vehicles is ongoing
  - Culvert replacements on roads to re-surfaced is ongoing
  - Road patching is ongoing
- Library – April/May
  - 1,487 Visitors / 86 New Cards
  - 22 Programs / 1,803 items circulated

**Adjourn Town Board Meeting @ 7:27PM**

Offered by Council Member Bogins and seconded by Supervisor Watts.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.*

Respectfully Submitted

Kayla L. McAlister  
Cairo Town Clerk