



Minutes

Town of Cairo

Monday November 4, 2024

Town Board Meeting @ 7:00PM

Location: Town Hall Meeting Room

DRAFT

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday November 4th, 2024, at the Town Hall, Main Street, Cairo, New York. Council Member Cords called the meeting to order @ 7:00PM and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Watts, Council Member Bogins, Council Member Cords, Council Member Flaherty, Council Member Murphy

Minutes:

September 9th, 2024:

Offered by Supervisor Watts and seconded by Council Member Flaherty.

Supervisor Watts – Aye, Council Member Bogins – Abstain, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

September 18th, 2024:

Offered by Supervisor Watts and seconded by Council Member Bogins.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Abstain. Motion Carried.

October 7th, 2024:

Offered by Council Member Bogins and seconded by Council Member Murphy.

Supervisor Watts – Abstain, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Abstain, Council Member Murphy – Aye. Motion Carried.

October 16th, 2024:

Offered by Council Member Flaherty and seconded by Council Member Murphy.

Supervisor Watts – Abstain, Council Member Bogins – Aye, Council Member Cords – Abstain, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

New Business:

- Public Hearing – Amend Zoning Laws Sect. VI. – A – 5.
 - Offered by Council Member Flaherty and Seconded by Supervisor Watts
 - Opened @ 7:00PM

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

- As of right now according to the zoning law, you cannot put a structure (garage/shed/barn) on a vacant piece of land unless there is a dwelling first.
 - A gentleman has been trying to get the actual zoning law since last month since the law was supposed to be put up on the website and was not. Would like to look at it and see what the actual language that is being changed in the law. A FOIL was submitted by his wife last week to the Town Clerk's Office. Would like to know what the law is since he state he has no idea what the actual law is.
 - *This should have been forwarded to the zoning dept. if it has not for some reason it will be taken care of and forwarded. Any zoning law is open to the public to look at, a FOIL is more than allowed but anyone can call the zoning dept. and ask to look or get any law in the office.*
 - *Tal states two important/key parts of the law; "It is the intent of this local law to amend the Town Zoning Law, as the same may have been amended from time to time, in order to allow the establishment of accessory uses on a parcel before the construction of a primary use."*
What the board is doing is eliminating/deleting section VI, A.5. of the zoning law. The board is looking to change this, with certain rules and regulations that would be decided by the building and code dept.; number of buildings, etc.
 - The gentleman in discussion is in agreement with tabling the law till the next meeting.
 - The board asks for the gentleman's information and states that the public hearing will just stay open until the next meeting.
 - T. Cornelison says he owns property on Klingerman Drive and is also trying to a structure there and is currently paying a weekly fee for where his structure is being stored. The building is not a house be will eventually be converted to one. He is waiting on this law to be passed so it can go onto the parcel. He's also waiting of some other building code updates through the State, but those are weeks out.
 - *Supervisor Watts states he understands and that there are also a few other residents looking to put other structures on their lots and are also waiting on this zoning law approval.*
 - Highway Superintendent Art Evans states that the reason for the original law is so that someone who may build a tiny home cannot classify it as a shed. *Supervisor Watts agrees and will still have to continue being on the lookout for that.*
 - Former Supervisor John Coyne asks if some wording can be put into the law that would limit the number of structures that could be put up prior to the actual dwelling.
 - *Supervisor Watts agrees for prior, but after a dwelling that would be the discretion of the building dept.*
 - T. Endress asks how much longer this law is going to be until approved, he has been waiting for this since July. He asks if there is any way to get a waiver before then so he can put up his barn.
 - *The board says it should be approved on the Nov. 20th, meeting. Understands it been a while and they want to help him but he will have to wait the extra 2 weeks till the next meeting. It will be taken care of on the 20th.*
 - **PUBLIC HEARING LEFT OPEN FOR THE NEXT MEETING**
- Final 2025 Budget
 - No questions or concerns from the public about the budget.
 - Council Member Bogins goes on to say that the Board has tried to keep everything low, made some cuts. Plus they no longer need to budget money for the senior center thanks for the 2 million dollars from the Greene County and the \$500,000 from Senator Hinchey's Office.

- Greene County is going to bring water and sewer down to the old DOJO on 32, where the senior center is going, they are also going to help with the construction of the kitchen. The County has asked of the Town that when the old senior center in Acra is sold that the money goes back to the county, possible estimate of about a couple hundred thousand or so.

- **FINAL BUDGET SUGGESTED CHANGES;**

Preliminary Budget	Suggested Final
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A0-1680-20

\$ 7,000	\$ 7,512
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Central Data Processing – Printers

Reason: New printer needs to have a fax attached – new quote

A0-4540-140

\$15,450	\$16,377
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Ambulance – Admin – Per Ser

Reason: Ambulance Admin reasoned with board member for higher stipend

A0-5010-137

\$ 36,608	\$ 38,605
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Highway Superintendent – Clerk

Reason: Title Change from Clerk to Assistant

A0-8089-150

\$ 8,000	\$ 8,240
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Recycling – Per Serv

Reason: 3 % raise for Parks Manager Stipend

A0-1620-121

\$ 16,000	\$ 16,480
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Buildings – Per Ser – Bldg Supervisor

Reason: 3 % raise for Parks Manager Salary

A0-3620-111

\$ 36,608	\$ 38,605
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Safety Inspection - Per Ser - Clerk 1

- Executive Session – Employee Benefits/Personnel

- Offered by Supervisor Watts and Seconded by Council Member Cords.

- Opened @ 7:17PM

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

- Offered by Supervisor Watts and Seconded by Council Member Cords.

- Closed @ 7:58PM

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

- Fire Extinguishers

- Supervisor Watts addresses that the Town needs to either put out for bids or contact businesses for quotes for the Town’s Fire extinguishers to be inspected, refilled, replaced and tested, this would be for the entire Town and all of its buildings and departments. One company they have in mind that can do this is Salisbury’s.

Old Business:

- Continue Opened Public Hearing – Override Tax Levy Limit
 - Earl asks how much the board went over the 2% gap.

- The board says that they didn't, it's just in case and just simply a precaution. It has happened every year, it was not approved once and it hurt the town.
 - Offered by Supervisor Watts and Seconded by Council Member Cords.
 - Closed @ 7:59PM

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

- House on Main Street/Bross Street
 - Jerry Buckley has spoken to the gentleman who is purchasing the building on the corner of Main and Bross. Supposedly he is to be closing on his house down south and then once that happens he was coming and closing on this building in Town and would be getting building permits here. This was an update of about 2 weeks ago. This closing has been sometime since one house he needed to closed on before the building in Cairo could be closed on.
 - Tal will reach out to the attorney for the gentleman, will let him know to inform the board of what is going on by the next meeting, Nov. 20th.

Correspondence:

- Animal Control Officer Inspection Report
 - 'As the report indicates, DCO services were rated "Satisfactory". Please make note of any comments on the report' C. Cookingham – Animal Health Inspector
- Department of Health – USEPA (United States Environmental Protection Agency's) LCRR (Lead and Copper Rule Revisions) Letter – Consumer Notification and Public Notification Requirements
 - 'On October 16, 2024 several provisions of the United States Environmental Protection Agency's (USEPA) Lead and Copper Rule Revisions (LCRR) became effective, including the requirement to:
 - Submit a Lead Service Line Inventory (LSLI) to the NYS Dept. of Health
 - Provide Consumer Notification to customers with known lead service lines, potential lead service lines, and unknown service line materials
 - Provide Tier 1 Public Notification (completed within 24 hours) for any lead action level exceedance
 - This letter is being sent to provide additional information regarding the Consumer and Public Notification requirements.' NYS Dept. of Health – Oneonta District Office'

Resolution No. 2024-205 "Approve Highway Clerk Title Change"

WHEREAS, the Town of Cairo Highway Department requests a title change for the Highway Clerk to be Highway Office Administrator; therefore,

BE IT RESOLVED that Cairo Town Board does hereby approve the following title change to Highway Office Administrator effective immediately.

TABLED TILL NEXT MEETING

Resolution No. 2024-206 "Adopt Local Law #3 – Override the Tax Levy Limit Established in General Municipal Law Section 3-C"

Offered by Supervisor Watts and seconded by Council Member Flaherty.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby adopt Local Law #3 to override the Tax Levy limit established in General Municipal Law Section 3-C.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2024-207 “Authorizing Use of Park for Rabies Clinic”

Offered by Council Member Cords and seconded by Council Member Flaherty.

WHEREAS, Public Health Law requires all cats, dogs and ferrets to be vaccinated for rabies starting at 12 weeks old. Greene County would like to hold 4 free drive through Rabies clinics at the Town Park this coming 2025 spring/summer in the evening. Therefore;

BE IT RESOLVED, that the Cairo Town Board does hereby grant permission for the Greene County Rabies Clinic to be held again at the Cairo Town Park in the spring/summer of 2025, tentative schedule: May 14, June 18, August 13, and September 17 from 5PM–7PM.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2024-208 “Approve to Waive a Building Permit Fee”

Offered by Supervisor Watts and seconded by Council Member Bogins.

WHEREAS, the Greene County Administrator has been approved by the Cairo Town Board to build a cold storage shed at the Angelo Canna Town Park dedicated for the exclusive use of the Greene County Youth Fair. The Greene County Administrator is requesting a waiver for the Building Permit fee. Therefore;

BE IT RESOLVED, that the Cairo Town Board does hereby waive the Building Permit fee for the Greene County Administrator to begin construction of the cold storage facility at the Angelo Canna Town Park.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Discussion of putting more rocks next the sides of the speed bumps, to deter people from driving on the side, and the grass.

Resolution No. 2024-209 “Budget Amendments and Payment of Bills on Abstract #310 for October Payables & Prepays”

Offered by Supervisor Watts and seconded by Council Member Cords.

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore,

BE IT RESOLVED, the Town Board does hereby authorize that Abstract #310 Payables and Prepays, consisting of V4 #00719-00783 in the amount of \$ 832,057.33 is approved for payment;

The total amount to be paid from the:

General Fund -	\$ 79,638.51	Hydrant –	\$ 7,615.00
Highway Fund -	\$ 726,063.09	Capital Projects -	\$ -0-
Street Lighting -	\$ 6,092.08	Polly’s Rock -	\$ -0-
Sewer Fund -	\$ 1,697.42	Trust & Agency -	\$ 1,261.12
Water Fund -	\$ 9,690.11	Special Fire -	\$ -0-

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2024-210 “Amend 2024 Budget for Unallocated Insurance”

Offered by Supervisor Watts and seconded by Council Member Cords.

WHEREAS, Town of Cairo Highway Purchased 2 New Trucks adding them to our insurance; and

WHEREAS, there is not enough money budgeted for Unallocated Insurance for new vehicles, but there is excess in Contingency; therefore,

BE IT RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense lines in the general fund as follow:

Transfer From:	Amount:	Transfer To:	Amount:
(Debit)		(Credit)	
A0-1990-4	1,532.00	A0-1910-4	1,532.00

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2024-211 “Accepting Miscellaneous Charges to Greene County Real Property Services Dated November 4, 2024”

Offered by Council Member Bogins and seconded by Council Member Cords.

WHEREAS, it is necessary for the Miscellaneous Charges (Relevy) to be authorized by the Town Board and documented in the minutes. The charges were for property tax ID 101.05-3-1.2 for the removal of weeds, shrubs and debris that was cited in a Notice of Violation Order Town of Cairo Local Law #4 (2020 Garbage, Rubbish and Refuse) and approved on Resolution 2024-183; therefore,

BE IT RESOLVED, that the Town Board of Cairo does hereby accept the Miscellaneous Charges as presented from the Building and Code Department in the amount of \$118.34 dated November 4, 2024.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2024-212 “Authorize the Supervisor to Sign the NYS Teamsters Council Health and Hospital Fund Insurance Contract”

Offered by Council Member Bogins and seconded by Council Member Flaherty.

WHEREAS, The Cairo Town Board has negotiated with the Town of Cairo Highway Department and Teamsters Union to settle on their 2025 to 2027 contract that includes NYS Teamsters Health Insurance Coverage; Therefore,

BE IT RESOLVED, that the Town Board does hereby authorize the Supervisor to sign the NYS Teamsters Council Health and Hospital Fund Contract and agree to the rates of contribution to be made by the town from 1/1/2025 through 12/31/2027.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2024-213 “Authorization for Highway Superintendent to Surplus Equipment”

Offered by Council Member Bogins and seconded by Council Member Murphy.

RESOLVED, that the Town Board does hereby authorize Superintendent to surplus:

Auction Items to Be Sold

Year	Make/Model	VIN/Serial
1997	Ford F35 Utility	1FDJW35H1VECO3536
	Gradall 660 E (parts)	
1993	McConnel Mower Arm	719396408
1995	Ford L9M DUMP	1FDYK90L8SVA52280
1982	John Deere Tractor 301 A	384574T
2003	International 561	1HTXEAHR63J045390
1987	Oshkosh P DUMP 2526-SP	1OT2C3BPXH1031155
1991	International 480 DUMP	1HTSENXN7MH388461
1997	International 56I DUMP	1HTGLAETZVH482072
2009	Ford F 150	1FTRF12W39KC37029
2009 – Parks	Ford F35 DUMP	1FDWF37R49EA11898
2012 - Codes	Chevy Tahoe Suburban	1GNSK2E02CR277800

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2024-214 “Adoption of Town of Cairo 2025 Budget

Offered by Council Member Bogins and seconded by Council Member Flaherty.

WHEREAS, the Town Board does hereby adopt the Final Town Budget for 2025 as presented to the Town Board.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2024-215 “Receipt of Monthly Supervisor’s Report”

Offered by Council Member Cords and seconded by Council Member Flaherty.

WHEREAS, Town Law, Section 125 commands a detailed statement from the Supervisor’s office to be rendered to the town board of all money received and disbursed and a copy filed in the office of the Town Clerk; therefore,

BE IT RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for October 2024.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2024-216 “Approve to Hire Part-Time EMT”

Offered by Supervisor Watts and seconded by Council Member Cords.

WHEREAS, Town Law, Section 125 commands a detailed statement from the Supervisor’s Office to be rendered to the town board of all money received and disbursed and a copy filed in the office of the Town Clerk; therefore,

BE IT RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for October 2024.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2024-217 “Approve to Hire Part-Time Ambulance Driver”

Offered by Council Member Bogins and seconded by Supervisor Watts.

WHEREAS, the Town of Cairo Ambulance has a vacancy and is in need of a part time emergency vehicle driver.

WHEREAS, the Town of Cairo Ambulance has hired driver Jeffrey Coyne at an hourly rate of \$19.58 per hour effective November 4, 2024; therefore,

BE IT RESOLVED, that Cairo Town Board does hereby approve the hiring of Jeffrey Coyne as a part-time emergency vehicle driver.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2024-218 “Approve Local Law #4 of 2024 to Amend Zoning Law dated June 5, 2017 Section VI. General Regulations for All Districts, A., 5. (A)”

WHEREAS, the Town of Cairo previously enacted a zoning law in accordance with General Municipal Law, and; and

WHEREAS, the Town has determined that it is necessary to amend such zoning; therefore,

BE IT RESOLVED, that the Town of Cairo hereby adopts the attached Local Law #4 Of 2024 Amending the Zoning Law to Allow Establishment of Accessory Uses Prior to Principal Uses.

TABLED TILL NEXT MEETING

****Opening of Slab Bids****

- Holbrook Services:
 - 6 Inches Thick is \$11,865.00
 - 4 Inches Thick is \$11,225.00
- Maggio and Sons:
 - 6 Inches Thick is \$17,500.00
 - 4 Inches Thick is \$18,750.00
- Peter K. Frueh
 - 4 Inches w/ General Conditions is \$13,388.49
 - Additional items were listed all separately;
 - 6 Inch Slab Adder - \$1,190.59
 - 6 Inch Subbase - \$2,566.45
 - 9 Inch Subbase - \$3,286.43
 - 12 Inch Subbase - \$4,430.45
 - Restorations - \$1,990.77
- Costas Construction
 - 4 Inches Thick is \$9,900.00
 - 6 Inches This is \$12,400.00

****ARPA MONEY IS BEING USED FOR THIS****

Resolution No. 2024-219 “Approve Contractor – Concrete Slab in Angelo Canna Town Park”

Offered by Supervisor Watts and seconded by Council Member Cords.

WHEREAS, the Town of Cairo has purchased two concrete table tennis tables, and

WHEREAS, the tennis tables need to be on a level hard surface; and

WHEREAS, the Town of Cairo received three bids to construct a 20’ x 26’ concrete slab to hold the tennis tables weighing 11,000 pounds; therefore,

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve Holbrook Services to build a concrete slab in the Angelo Canna Town Park not to exceed \$ **11,865.00** per the quote provided.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Adjourn Town Board Meeting @ 8:28PM

Offered by Council Member Flaherty and seconded by Council Member Bogins.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Respectfully Submitted

Kayla L. McAlister
Cairo Town Clerk