



Minutes

Town of Cairo

Wednesday December 18th, 2024

Town Board Meeting @ 7:00PM

Location: Town Hall Meeting Room

DRAFT

The Town Board of the Town of Cairo met for a Town Board Meeting on Wednesday December 18th, 2024, at the Town Hall, Main Street, Cairo, New York. The meeting was called to order @ 7:00PM and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Watts, Council Member Bogins, Council Member Cords, Council Member Flaherty, Council Member Murphy

Minutes:

December 9th, 2024:

Offered by Supervisor Watts and seconded by Council Member Murphy.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Abstain, Council Member Murphy – Aye. Motion Carried.

New Business:

- 2025 Columbia-Greene Humane Society Contract
 - *Resolution No. 2024-252*
- 2025 Ambulance Fee Rate Increases
 - *Resolution No. 2024-255*
- 2024 Un-Allocated ARPA Funds
 - *Resolution No. 2024-258*

Old Business:

- Cairo Development Foundation – Community Bear Program Assistance
 - 'Once again, the Cairo Development Foundation will be hosting the Cairo Bears Community Art Program in 2025. The CDF is reaching out to the Cairo Town Board for assistance with the Bear Program. We will need help with putting the stands out a week or two before Memorial Day and taking them in a week or two after Labor Day. As always, the Foundation takes care of placing each bear in its appropriate spot.
The goal of the Cairo Development Foundation is to help revitalize Main Street in Cairo. The Town's assistance with the Cairo Bears allows us to do that. We look forward to your continued

support of the Bear Program and for working with us to help bring Cairo Main Street back to life.

If you have any questions, please feel free to contact me. We look forward to working with the Town to continue to make out Town the best it can be. S. True'

- The Board has no problem with assisting the CDF with the Bears.

Other Discussion:

- Police Department is still waiting on the parking tickets to be delivered.
- Highway Department received the CHIPS money back from the state for reimbursement of paving Town roads; total of \$597,000. Discussion of paving Joel M. Austin & Silver Spur in the future.
- For snow removal the County Highway Dept. usually plows Main Street with the assistance of the Town Highway Department. Who should be responsible for clearing the sidewalks? Board Members still have different answers. Art said the Highway can assist if needed and Parks as well. The Board will revisit it at the beginning of next year.
- End of the year meeting will be held on Tuesday Dec. 31st @ Noon.

Resolution No. 2024-251 "Accept Water/Sewer Adjustments"

Offered by Council Member Cords and seconded by Council Member Flaherty.

WHEREAS, it is necessary for the Sewer Billing adjustment be authorized by the Town Board and documented in the minutes; therefore,

BE IT RESOLVED, that the Town Board does hereby accept the Sewer Adjustment totaling \$7.00 dated December 11, 2024 for account number 2730 for a late payment penalty which was erroneously posted.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2024-252 "Authorize Supervisor to Sign 2025 Columbia-Greene Humane Society/SPCA Contract"

Offered by Supervisor Watts and seconded by Council Member Cords.

WHEREAS, the Town of Cairo has received the Columbia Greene Humane Society/SPCA contract for January 1, 2025 – December 31, 2025 for approval and the contract covers the fee schedule and housing and care of dogs seized by Animal Control. Therefore;

BE IT RESOLVED, that the Town Board does hereby authorize the Town Supervisor to sign the 2025 Columbia-Greene Humane Society/SPCA contract.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2024-253 "Amend 2024 Budget to Correct Balances on Expenditure Accounts"

Offered by Supervisor Watts seconded by Council Member Cords.

WHEREAS, some of the expenditure accounts from 2024 have a negative balance and it is necessary for all expenditure accounts to have a positive balance; therefore

BE IT RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense lines of 2024 as follows:

Transfer From:	Amount:	Transfer To:	Amount:
(Debit)		(Credit)	
A0-1320-4	\$ 511.05	A0-1410-4	\$ 511.05
(Auditor - Contractual)		(Ambulance Cont - Billing)	
A0-1320-4	\$ 837.13	A0-4540-400	\$ 837.13
(Auditor - Contractual)		(Ambulance Cont - Billing)	

A0-1320-4	\$ 514.28	A0-4540-404	\$ 514.28
(Auditor - Contractual)		(Ambulance Cont - Billing)	
A0-1320-4	\$ 36.13	A0-1330-4	\$ 36.13
(Auditor - Contractual)		(Tax Collector - Cont)	
A0-1320-4	\$ 1,282.24	A0-1990-4	\$ 1,282.24
(Auditor - Contractual)		(Contingency)	
A0-1320-4	\$ 1,057.96	A0-7310-4	\$ 1,057.96
(Auditor - Contractual)		(Youth Programs Contractual)	
DA-5110-4	\$ 6,427.21	DA-5142-4	\$ 6,427.21
(General Repairs – Cont)		(Snow Removal – Contractual)	

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2024-254 “Amend 2024 Budget to Correct Balance on Expenditure Accounts for Payroll”

Offered by Council Member Cords and seconded by Council Member Flaherty.

WHEREAS, some of the expenditure accounts from 2024 have a negative balance and it is necessary for all expenditure accounts to have a positive balance; therefore

BE IT RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense lines of 2024 as follows:

Transfer From:	Amount:	Transfer To:	Amount:
(Debit)		(Credit)	
A0-9060-8	\$ 40,808.67	A0-1355-112	\$ 1,302.35
(Hospital/Medical Ins)		(Assessor Per)	
		A0-3620-130	\$ 89.26
		(Code Enf Per)	
		A0-3120-126	\$ 16,694.08
		(Police – Officers Per)	
		A0-4540-150	\$ 22,616.00
		(Ambulance - Per)	
		A0-1110-102	\$ 106.98
		(Justice - Per)	

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2024-255 “Approve 2025 Ambulance Fee Rate Increases”

Offered by Supervisor Watts and seconded by Council Member Bogins.

WHEREAS, The Town of Cairo Ambulance Service charges the patients who have been transported to the hospital; and

WHEREAS, it has been brought to the attention of the Ambulance Administrator that the Town of Cairo is charging below average for billing rates in the area and below average compared to other Municipal Ambulance agencies in the area; therefore,

BE IT RESOLVED, that effective January 1, 2025 the Ambulance transport fees will be increased to the following rates:

1. \$ 1,500 for a BLS transport
2. \$ 1,800 for ALS 1 transport
3. \$ 2,000 for ALS 2 transport
4. \$ 32.00 per mile for all transports

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2024-256 “Approve to Hire Full-Time Justice Court Office Administrator Assistant”

Offered by Council Member Flaherty and seconded by Council Member Bogins.

WHEREAS, the Town of Cairo has a vacancy and is in need of a full-time Justice Court Office Administrator Assistant

WHEREAS, the Town of Cairo Court has hired Breezanne Keenan at an hourly rate of \$20.50 per hour effective December 23, 2024

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve the hiring of Breezanne Keenan as Justice Court Office Administrator Assistant at the rate of \$20.50 per hour, not to exceed 40 hours per week, effective December 23, 2024.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2024-257 “Approve to Promote Full-Time Justice Court Office Administrator Assistant to Justice Court Office Administrator”

Offered by Council Member Flaherty and seconded by Supervisor Watts.

WHEREAS, the Town of Cairo, upon the resignation of Kathleen A. Costanzo, has a vacancy and is in need of a full-time Justice Court Office Administrator

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve the promotion of Sydney P. Henderson to the position of Justice Court Office Administrator at the rate of \$22.50 per hour, not to exceed 40 hours per week, effective December 23, 2024.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2024-258 “Approve the Use of ARPA Funds – Town Park Water Well Repairs”

Offered by Council Member Cords and seconded by Council Member Bogins.

WHEREAS, the Town Board of the Town of Cairo is proposing to use Unallocated American Rescue Plan Act (ARPA) funds for to pay for the Town Park Water Well Repairs; and

WHEREAS, that on April 1, 2024 at 7:00 pm, at the Cairo Town Hall, the Town Board held a Public Hearing which is necessary prior to the expenditure of ARPA funds and allocated \$27,650.00 towards expenditures for the Water Well; and,

WHEREAS, expenses for the Town Park Water Well exceeded the amount of ARPA funds that were allocated; therefore,

BE IT RESOLVED, the Town Board of the Town of Cairo approves to use the remaining 2024 unallocated ARPA funds for necessary repairs to the Town Park Water Well.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Public Monthly Reports: (Not Discussed)

- Ambulance – November
 - Total calls – 84 / transported calls – 60
- Animal Control – November
 - 10 total calls
 - 10 dogs
- Assessor – October
 - 29 sales/transfers for the month of October
 - 14 valid arm’s length transfers

Adjourn Town Board Meeting @ 7:17PM

Offered by Supervisor Watts and seconded by Council Member Murphy.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Respectfully Submitted

Kayla L. McAlister
Cairo Town Clerk