



CAIRO TOWN BOARD Re-Organization Meeting January 2, 2025

PLEDGE OF ALLEGIANCE

MINUTES: December 18, 2024 Town Board Meeting Minutes

New Business:

1. Executive Session – Personnel
2. Executive Session – AFRs
3. Round Top Water Well Tests – Oliver Hull

Correspondences:

1. 2025 IRS Mileage Reimbursement
2. Contractor Registration Requirement Begins 12/30/24 from NYGFOA

Resolutions:

- 2025-001 Set Town Board Meeting Dates
- 2025-002 Set Holidays for 2025
- 2025-003 Setting of Agenda Item Deadline
- 2025-004 Appoint Public Records Officer(s)
- 2025-005 Designate the Town of Cairo Official Newspaper
- 2025-006 Authorize the Town Supervisor to Invest Town Funds
- 2025-007 Establish Official Depository of Town Funds
- 2025-008 Payment of Bills and Payment of Utility Bills
- 2025-009 Authorization for Highway Superintendent to Certify Payroll and Make Purchases
- 2025-010 Appoint Deputy Town Supervisor
- 2025-011 Authorization to Sign Undertaking with NYS Dept. of Transportation
- 2025-012 Appoint Town Board Committees
- 2025-013 Approve to Appoint Fossil Forest Chairman – Joseph Hasenkopf

Resolutions Continued:

- 2025-014 Set Town Hall Hours of Operation
- 2025-015 Attendance at Training Sessions, Meetings and Conferences
- 2025-016 Appointment of Alternate Planning Board Member -
- 2025-017 Appointment of Planning Board Member -
- 2025-018 Set Hourly Rate for Part Time Highway Employees
- 2025-019 Appoint Highway Office Administrator to Highway Superintendent
- 2025-020 Set 2025 Salaries for Elected Officials
- 2025-021 Appoint Attorney for the Town
- 2025-022 Appointments and Salaries for the Town Court
- 2025-023 Authorization to Designate a Bookkeeper, Historian and Supervisor Clerk
- 2025-024 Appoint Deputy Tax Collector
- 2025-025 Appoint and Set Salaries of Water/Sewer/Ambulance Clerk
- 2025-026 Appoint Officer in Charge and Set Salaries for Police Department
- 2025-027 Appointments and Salary for Town Assessor's Office
- 2025-028 Appointments of Deputy Town Clerks
- 2025-029 Appoint the Registrar of Vital Statistics
- 2025-030 Appoint and Set Salary – Animal Control Officer
- 2025-031 Appointment and Set Salaries – Building and Code Department
- 2025-032 Appoint and Set Salaries – Parks, Buildings, and Grounds
- 2025-033 Appoint Ambulance Administrator
- 2025-034 Appoint Deputy Town Superintendent of Highways
- 2025-035 Appointments and Salaries – Planning Board
- 2025-036 Appointments and Salaries – Zoning Board of Appeals
- 2025-037 Appointments and Salaries – Board of Assessment Review
- 2025-038 Authorize Supervisor to Sign Service Quote for Integrated Voice & e-Fax Conversion – bullseye+Lingo
- 2025-039 Approve to Hire Full-time Highway Laborer
- 2025-040 Accept Sewer Penalties
- 2025-041 Budget Amendments and Payment of Bills – December 2024
- 2025-042 Receipt of Monthly Supervisor's Report – December 2024

Report of Committees –

Jason Watts - Festivals/Parades/Youth Fair
Insurance/Health Insurance
Parks, Buildings & Grounds

Mary-Jo Cords - Assessor
Library
Community Center

Debra Bogins - Highway
Water/Sewer
Ambulance
Greene County EMS

Timothy Murphy - Code/Building/Zoning
Planning Board
Animal Control

Michael Flaherty – Courts
Police