



## Minutes

Town of Cairo

Monday February 3<sup>rd</sup>, 2025

Town Board Meeting @ 7:00PM

Location: Town Hall Meeting Room

### DRAFT

The Town Board of the Town of Cairo met for a Town Re-Organizational Meeting on Monday February 3<sup>rd</sup>, 2025, at the Town Hall, Main Street, Cairo, New York. The meeting was called to order @ 7:00PM and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Watts, Council Member Bogins, Council Member Cords, Council Member Murphy.

Absent: Council Member Flaherty.

#### Minutes:

##### **January 21<sup>st</sup>, 2025:**

Offered by Supervisor Watts and seconded by Council Member Cords.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Abstain. Motion Carried.*

#### Old Business:

- Library – Mold Remediation
  - The Cairo Library could be opened as early as Thursday (2/6). Not everything would be put back together; painted walls, ceiling tiles; but it will be safe for people to re-enter the building. The mold testing company will need to re-test for safety and the mold remediation company said that the library staff can come and go through the books.

#### New Business:

- Executive Session – Personnel
  - Offered by Supervisor Watts and seconded by Council Member Bogins.
    - Opened @ 7:03PM

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*
  - Offered by Supervisor Watts and Seconded by Council Member Murphy.
    - Closed @ 7:26PM

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

**Correspondence:**

- Resignation Letter – AEMT/Administrator
  - ‘I am writing this email to formally resign from both my position of Administrator and AEMT for the Town of Cairo Ambulance effective immediately. It has been a great experience taking care of the residents of Cairo as well as working with great employees. I would like to thank the Town of Cairo for allowing me this opportunity for the last eight years.  
S. Dushane Jr.’

**Resolution No. 2025-050 “Authorize the Supervisor to Sign the 2025 Advanced Life Support (ALS)(Paramedic) Services Contract with Greene County Emergency Medical Systems, Inc.”**

Offered by Council Member Murphy and seconded by Council Member Bogins.

**WHEREAS**, the Town of Cairo has received an Agreement for Advanced Life Support (Paramedic) Services with Greene County Emergency Medical Systems, Inc. (GCEMS, Inc); and

**WHEREAS**, this agreement identifies that GCEMS, Inc is the designated ALS (Paramedic) Services provider in Greene County and that the Town of Cairo agrees to participated in the ALS Program which requires a financial contribution; Therefore,

**BE IT RESOLVED**, that the Town Board does hereby authorize the Town Supervisor to sign the contract with GCEMS, Inc. in 3 equal installments for a total of \$76,925.00.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2025-051 “Receipt of Monthly Supervisor’s Report”**

Offered by Council Member Cords and seconded by Council Member Bogins.

**WHEREAS**, Town Law, Section 125 commands a detailed statement from the Supervisor’s office to be rendered to the town board of all money received and disbursed and a copy filed in the office of the Town Clerk; therefore,

**BE IT RESOLVED**, that the Town Board Members accept the monthly Supervisor’s Report for January 2025.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2025-052 “Payment of Bills on Abstract # 301 for January Payables & Prepaids”**

Offered by Council Member Cords and seconded by Supervisor Watts.

**WHEREAS**, payment of bills should be properly authorized and documented in the minutes; therefore,

**BE IT RESOLVED**, the Town Board does hereby authorize that Abstract #301 Payables and Prepaids, consisting of V4 #00968-01030 and

V5 #00001-00025 in the amount of \$ 195,577.80 is approved for payment;

The total amount to be paid from the:

General Fund -	\$ 91,673.43	Hydrant –	\$ 9,385.00
Highway Fund -	\$ 39,686.98	Capital Projects -	\$ -0-
Street Lighting -	\$ 6,128.96	Polly’s Rock -	\$ -0-
Sewer Fund -	\$ 29,656.94	Trust & Agency -	\$ 1,697.64
Water Fund -	\$ 17,348.85	Special Fire -	\$ -0-

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2025-053 “Agreeing to Waive 30 Day waiting period for State Liquor Authority License for Tom’s G Spot LLC, The G.’**

Offered by Council Member Cords and seconded by Supervisor Watts.

**WHEREAS**, in accordance with the New York State Liquor Authority application process an applicant is required to submit a notice to the municipality in which it will be located at least 30 days prior to the issuance of such license, and

**WHEREAS**, the Tom’s G Spot LLC, ‘The G.’, located at 273 Main Street, Cairo, New York, has requested that such 30-day waiting period be waived; now therefore,

**BE IT RESOLVED**, that the Town Clerk is hereby authorized to attach a certified copy of this resolution to the SLA (Standardized Notice Form for providing 30-Day Advanced Notice to a Local Municipality or Community Board) and forward same to the applicant and/or NY State Liquor Authority.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2025-054 “Authorize Supervisor to Sign 2025 Contract between Greene County and Town of Cairo Summer Recreation”**

Offered by Council Member Cords and seconded by Council Member Bogins.

**WHEREAS**, Greene County has provided the Town of Cairo with the 2025 contract for the Summer Recreation Program at the Angelo Canna Town Park; therefore,

**BE IT RESOLVED**, that the Cairo Town Board does hereby authorizes the Cairo Town Supervisor, Jason Watts, to sign the 2025 Contract between Greene County and the Town of Cairo Summer Recreation.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2025-055 “Approve to Amend Cairo Public Library Bylaws dated December 2003”**

Offered by Supervisor Watts and seconded by Council Member Cords.

**WHEREAS**, the Cairo Public Library Board of Trustees have determined that it is necessary to amend such Bylaws to add two alternate board of trustees for a term of one year; therefore,

**BE IT RESOLVED**, that the Town of Cairo hereby approves to amend the Cairo Public Library Bylaws, Article II – Management, paragraphs 1 and 2 to add two alternate board of trustees for one year terms

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2025-056 “Appointment of Alternate Board of Trustee to the Cairo Public Library”**

Offered by Council Member Cords and seconded by Supervisor Watts.

**WHEREAS**, there is a vacancy for an alternate Library Board of Trustee for the Town of Cairo Public Library; therefore,

**BE IT RESOLVED**, that the Town Board hereby appoints Lauren Leto to the Cairo Public Library Board of Trustees as an alternate effective February 3, 2025 with the term expiring on December 31, 2025.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2025-057 “Appointment of Alternate Board of Trustee to the Cairo Public Library”**

Offered by Council Member Cords and seconded by Supervisor Watts.

**WHEREAS**, there is a vacancy for an alternate Library Board of Trustee for the Town of Cairo Public Library; therefore,

**BE IT RESOLVED**, that the Town Board hereby appoints Anna Schmidt to the Cairo Public Library Board of Trustees as an alternate effective February 3, 2025 with the term expiring on December 31, 2025.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2025-058 “Part Time to Full Time Hire EMT”**

Offered by Supervisor Watts and seconded by Council Member Murphy.

**WHEREAS**, The Town of Cairo Ambulance Service is in need of a full time EMT, and

**WHEREAS**, Joshua Mattice is a qualified EMT, currently working part time, and is willing to move into a full time position.

**BE IT RESOLVED**, that effective immediately, Joshua Mattice be moved into a full time position as an EMT for the Town of Cairo Ambulance. The rate of pay will be at \$21.42 per hour per the union contract.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2025-059 “Approve to Advertise for a Full Time Ambulance Administrator”**

Offered by Supervisor Watts and seconded by Council Member Bogins.

**WHEREAS**, there is a need to hire a full-time position for an Ambulance Administrator to perform administrative tasks, Supervision, scheduling and purchases for the Ambulance Department.

**BE IT RESOLVED**, that the Town Board does hereby approve to advertise for a full-time Ambulance Administrator.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2025-060 “Approve to Advertise for a Full Time and Part Time Ambulance Emergency Medical Technicians (EMTs)”**

Offered by Council Member Cords and seconded by Council Member Bogins.

**WHEREAS**, there is a need to hire two full-time positions and a part-time position for EMTs in the Town of Cairo Ambulance Department.

**BE IT RESOLVED**, that the Town Board does hereby approve to advertise for a full-time and part-time EMTs. Pay is based on the Union Contract at \$21.42 per hour. *Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2025-061 “Accept Sewer Use Billing”**

Offered by Supervisor Watts and seconded by Council Member Murphy.

**WHEREAS**, it is necessary for the Sewer Use Billing be authorized by the Town Board and documented in the minutes; therefore,

**BE IT RESOLVED**, that the Town Board does hereby accept the Sewer Use Billing from the Sewer Administrator in the amount of \$29,717.12, dated February 1, 2025.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

**Resolution No. 2025-062 “Approve to Appoint Temporary Ambulance Administrator”**

Offered by Supervisor Watts and seconded by Council Member Cords.

**BE IT RESOLVED**, that the Town Board does hereby appoint Kevin McGee as the Temporary Ambulance Administrator at a monthly stipend of \$600.00 payable in equal installments in his regular, bi-weekly paycheck.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

**Public Monthly Reports: (Not Discussed)**

- Animal Control – December
  - 7 total calls
    - 7 dogs
- Police Department – December
  - Total mileage for cars 574/575/576/577: 3,974
  - 7 Criminal Complaints / 110 Incident Reports / 571 Aid citizens/requests/services
  - 12 accident responses / 5 arrests / 21 traffic tickets
  - 0 ordinance tickets / 1 arrest appearance

**Adjourn Town Board Meeting @ 7:44 PM**

Offered by Council Member Bogins and seconded by Supervisor Watts.

*Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye. Motion Carried.*

Respectfully Submitted

Kayla L. McAlister  
Cairo Town Clerk