



Minutes

Town of Cairo

Monday March 3rd, 2025

Town Board Meeting @ 7:00PM

Location: Town Hall Meeting Room

DRAFT

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday March 3rd, 2025, at the Town Hall, Main Street, Cairo, New York. The meeting was called to order @ 7:00PM and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Watts, Council Member Bogins, Council Member Cords, Council Member Flaherty, Council Member Murphy.

Minutes:

February 3rd, 2025:

Offered by Supervisor Watts and seconded by Council Member Bogins.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Abstain. Motion Carried.

February 19th, 2025:

Offered by Council Member Bogins and seconded by Council Member Flaherty.

Supervisor Watts – Abstain, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Abstain. Motion Carried.

New Business:

- Acra Community Center
 - There are currently rodents in the building, Supervisor Watts has asked the parks and grounds to put down have a heart traps, since there may be bigger animals than just mice. If that does work well, then the Board can look into an exterminator.
 - Will need to figure out some areas that they are getting in so holes can be filled and make sure that volunteers are storing food properly and cleaning up, so this does not attract more animals. The Board will look into larger and better storage for the food, possibly metal pantry cabinets for the community center; no more than 500 a cabinet to be spent.
- Wastewater Infrastructure Grants
 - The only current grant that is out right now is the Engineering Planning Grant. There is currently a meeting scheduled for tomorrow, March 4th, 2025 @ 1:30PM in the Cairo Town Hall Meeting Room for questions about the Towns Wastewater needs. There is a 20% match but most of it can be in-kind if necessary: work done in house. The Town Water/Sewer Department and the County Legislatures will be attending this meeting as well. Meeting is open to the public.

- Water grants are coming out, our grant writer has signed up for those webinars later in the month for some more information.
- The Main Street Grant was deemed ineligible for the Town of Cairo at the time because paperwork for pro-housing certifications was required. They can reapply but the Town must include a letter of intent, and the passed resolution; this could help the Town become eligible for this grant. This also depends on is the Town is certified before the awards are given. If the Town is not eligible, they can make sure that they are certified and reapply.
- Will need more information from the Building and Zoning departments, that involve detailed spreadsheets about all the new housing that has been put in from 2018 to 2022 within the whole town. Need to keep track of new housing and apartments, each space counts as a housing unit. Can ADU (accessibility dwelling units) for relatives or sick relatives? This may also count as another housing unit. The board would have to pass a resolution for that; that would need a change in a local law or a zoning law.
Will a lot 5 hours a week for Christine from Zoning and Kyrie from the Building Dept. for the above required information to be collected and see where they get in a month.
- Mention of a few other grants; Northern Border Regional Commission Catalyst Grant; applies to water.
Asked about attracting work force development; Council Member Bogins states that would be through the Labor Department.
Outdoor Recreation Grants; park infrastructure, outdoor recreational structures. Childcare and Health Facility Grants. State Capacity Grants for the counties to get money and merge with the Town to get them money.
- Intermunicipal Cooperation Agreement Water Service Between Cairo and Catskill
 - The Town was awarded a grant from the EPA to allow the Town to establish a water district down into South Cairo and the Village of Catskill would be extending their system into South Cairo since there already have the infrastructure. The agreement that is going to be voted on is simply just stating what each Town's role is and what each of them are going to do. The EPA is paying for piping to be put in and the County is paying for the last 10%. Next step is going to be to establish the water district itself.
 - Tal received the map plan report from the engineers and what the district is going to be to determine the cost of the project. This will require a SEQR.
- Cleaning Company
 - Council Member Cords had brought up some concerns about the cleaning company for the Town buildings, specifically the library. Library staff are not happy with the cleaning of the library, supposedly just cleaned surfaces are still not clean upon checking and some garbage's are not being emptied.
 - The contract states cleaning the whole working area, but they are not defining this as the main library even though the library staff work throughout the library, only behind the main desk is apparently being cleaned (vacuumed). This has been an ongoing discussion between the library staff and the cleaning company. The community room is also supposedly not being cleaned after every event that is hosted there. Bills are monthly.
 - Supervisor Watts will contact them and discuss with the company about what is going on and rediscuss at the next board meeting.
Discussion of also hiring a cleaner in house, offering benefits to someone that works for the Town instead of and outside group.

Old Business:

- QuES&T Mold Clearance Inspection
 - ‘The final clearance was conducted on 2/4/2025 by Mr. Z. Timpano, NYS Mold Inspector #24-63EYB-SHMO) at the request of the Town of Cairo. The visual inspection determined that the project complied with the requirements of Part 32 and that the mold remediation portion of the project is complete.’
 - The library had a large number of books that had to be removed from the library due to the mold and recently new replacement books have been donated. From both outside sources and the ‘Friends of the Library.’
- Contract with TRANE
 - Supervisor Watts has requested a maintenance contract from TRANE so this mold issue does not occur again. He also requested a contract from another company as well. The board believes the real reason for the mold was the lack of maintenance from the company that installed the HVAC system.
 - Even with reminders to parks and grounds to address issues with Town Buildings there are still not enough people in the parks and grounds; would like to look into another possible position(s) for parks and grounds; maintenance, etc. Possibly a civil service position could be created as well.

Correspondence:

- PERMA Highway Grant Approved
 - Grant Awarded: Remote Learning Center
Value: \$950.00
Coverage Years: 1/1/25-12/31/25
- Disbursement of grant items are contingent on the following:
 - Willingness to consider, if offered, a two year membership agreement
 - Not currently in arrears on any payment due PERMA
 - Compliant with all terms and conditions of the Receipt and Release
- Greene County acknowledges receipt of the following from PERMA:
 - One Latop
 - One 55-Inch Flatscreen TV

Resolution No. 2025-069 “Approve to Submit Application for Wastewater Infrastructure Engineering Planning Grant”

Offered by Supervisor Watts and seconded by Council Member Bogins.

WHEREAS, the NYS Environmental Facilities Corporation has opened up the opportunity to apply for the Wastewater Infrastructure Engineering Planning Grant; and

WHEREAS, Nicole Ambrosio/Ambrosio Ink has been hired by the Town of Cairo to be their grant writer; therefore,

BE IT RESOLVED, that Nicole Ambrosio/Ambrosio Ink will write and submit an application to NYS EFC for the Wastewater Infrastructure Engineering Planning Grant on behalf of the Town of Cairo.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Abstain. Motion Carried.

Resolution No. 2025-070 “Accept Water Penalties”

Offered by Council Member Cords and seconded by Council Member Bogins.

WHEREAS, it is necessary for the Water Penalties be authorized by the Town Board and documented in the minutes; therefore,

BE IT RESOLVED, that the Town Board does hereby accept the Water Penalties from the Water Administrator in the amount of \$1,088.63 dated February 19, 2025.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Abstain. Motion Carried.

Resolution No. 2025-071 “Amend 2025 Budget for Library Mold Remediation”

Offered by Council Member Cords and seconded by Council Member Flaherty.

WHEREAS, Town of Cairo Library hired Carr & Daughters LLC to do mold remediation and clean up; and
WHEREAS, there is not enough money budgeted in Buildings – Library expenditure line for unseen work that needed to get done, but there is excess in Contingency; therefore

BE IT RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense lines of 2025 as follows:

Transfer From: (Debit)	Amount:	Transfer To: (Credit)	Amount:
A0-1990-4 (Contingency)	\$ 45,000.00	A0-1620-411 (Buildings – Contractual - Library)	\$ 45,000.00

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Abstain. Motion Carried.

Resolution No. 2025-072 “Payment of Bills on Abstract #302 for February Payables & Prepaids”

Offered by Supervisor Watts and seconded by Council Member Cords.

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore,

BE IT RESOLVED, the Town Board does hereby authorize that Abstract #302 Payables and Prepaids, consisting of V5 #00026-00102 in the amount of \$ 1,030,045.57 is approved for payment;

The total amount to be paid from the:

General Fund -	\$ 813,438.72	Hydrant –	\$ -0-
Highway Fund -	\$ 60,871.40	Capital Projects -	\$ -0-
Street Lighting -	\$ 6,152.68	Polly’s Rock -	\$ -0-
Sewer Fund -	\$ 8,346.46	Trust & Agency -	\$ 2,316.97
Water Fund -	\$ 28,919.34	Special Fire -	\$ 110,000.00

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Abstain. Motion Carried.

Resolution No. 2025-073 “Authorize Supervisor to Sign Intermunicipal Agreement for Water Service between the Town of Cairo and Village of Catskill”

Offered by Council Member Flaherty and seconded by Council Member Bogins.

WHEREAS, the Cairo Town Board has determined that it is necessary and appropriate for the residents of the Town to enter into an agreement to allow the Village of Catskill to provide water service to certain the residents of the Town located in the South Cairo portion of the Town; therefore,

BE IT RESOLVED, the Cairo Town Board does hereby authorize the Supervisor to sign the Intermunicipal Cooperation Agreement for Water Service between the Town of Cairo and the Village of Catskill.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2025-074 “Receipt of Monthly Supervisor’s Report”

Offered by Council Member Flaherty and seconded by Council Member Cords.

WHEREAS, Town Law, Section 125 commands a detailed statement from the Supervisor’s office to be rendered to the town board of all money received and disbursed and a copy filed in the office of the Town Clerk; therefore,

BE IT RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for February 2025.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2025-075 “Accept EDU Billing”

Offered by Supervisor Watts and seconded by Council Member Murphy.

WHEREAS, it is necessary for the EDU Billing be authorized by the Town Board and documented in the minutes; therefore,

BE IT RESOLVED, that the Town Board does hereby accept the EDU Billing from the Sewer Administrator in the amount of \$14,012.50 dated March 1, 2025.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Public Monthly Reports: (Not Discussed)

- Animal Control – February
 - 4 total calls
 - 2 dogs
 - 1 wild animal
 - 1 well-fair check (requested with PD)
- Tax Collector – February
 - 80% of the warrant has been collected totaling \$6,769,401.92. The uncollected amount totals \$1,691,448.03.

Adjourn Town Board Meeting @ 7:54 PM

Offered by Supervisor Watts and seconded by Council Member Bogins.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Respectfully Submitted

Kayla L. McAlister
Cairo Town Clerk