



Minutes

Town of Cairo

Wednesday June 18th, 2025

Town Board Meeting @ 7:00PM

Location: Town Hall Meeting Room

The Town Board of the Town of Cairo met for a Town Board Meeting on Wednesday June 18th, 2025, at the Town Hall, Main Street, Cairo, New York. The meeting was called to order @ 7:00PM and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Watts, Council Member Bogins, Council Member Cords, Council Member Flaherty, Council Member Murphy

Minutes:

May 21st, 2025

Offered by Council Member Bogins and seconded by Council Member Flaherty.

Supervisor Watts – Abstain, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

New Business:

- Greene County Animal Alliance Photography Event – Mark Gorelic
 - 'The Greene County Animal Alliance and Angela Mia Photography are hosting a fundraiser to benefit the GCAA Shelter Fund on July 20th, 2025 from 2-7pm in the Angelo Canna Town Park.'
- NY Building Recreational Infrastructure for Communities, Kids and Seniors
 - Grant writer needs to know what things will not or cannot be covered in the grant that is going to be applied for. Will recommend that the grant writer, Nicole, talk with the county about this.
- Ira Vail Cell Phone Tower Lease
 - Cell phone company is interested in leasing a plot of land located on Ira Vail from the Town of Cairo. Tal will look over the information packet some more and re-discuss at the next board meeting.
- Fitness Court – Grant Funding Available
 - From MVP Health Care/NFC Healthy Cities
 - 'I'm reaching out once more regarding the National Fitness Campaign partnership with MVP Health Care and the opportunity to bring a Fitness Court to Town of Cairo. With grant funding and full program support available, this is an exciting opportunity for the Town of Cairo to make a lasting impact on public health.'
 - The Board can contact this group further and see if they would be interested in coming to a Board meeting to discuss size and possible price of the proposed court.
- Park Updates

- The Town Board got a quote from Toad's for 5 cameras to be placed in the Town Park for more security due to the increase in vandalism. There was also discussion about Mid-Hudson Cable going into the park to look at the possibility of Wi-Fi, this is with assistance from the County.

Correspondences:

- DOT Highway Work Permit
 - Issued 6/16/2025. 'Annual Permit to Perform Emergency Work and/or Maintenance of Existing Facilities on NYS Right-of-Way. All work shall be done in Accordance with the NYS Specifications or as otherwise directed by the State Engineer. Notification must be given to NYS DOT prior to the start of any work or within 24 hours after completion of Emergency Work, etc. Any new Installation will require a Separate Highway Work Permit. All work is to be approved by the Resident Engineer.'
- Letter of Resignation – Ambulance Department EMT
 - 'I am writing to inform you that effectively immediately 6/6/2025, I am resigning from my position at the Town of Cairo Ambulance. After 12 years of continuous, dedicated service I am no longer able to dedicate my time here nor do I wish to work for establishment of this nature. K. Byrnes.'

Resolution No. 2025-127 “Appoint Summer Camp Director and Set Hourly Wages for Summer Camp Staff”

Offered by Council Member Flaherty and seconded by Council Member Cords.

(EMAIL VOTE AND APPROVED ON 6/23/2025)

BE IT RESOLVED, that the Town Board does hereby appoint Janet McKeon as the Summer Recreation Coordinator at a pay rate of \$20.88 per hour; and

BE IT FURTHER RESOLVED, that Lynn Dittmar will receive \$16.67 per hour as the Assistant Camp Director and new Youth Counselors will receive a wage of \$15.50 per hour and returning Youth Counselors will receive the following wages:

Jayda Johnson-----	\$15.60
Amanda Dittmar-----	\$15.60
Vicki Smith-----	\$15.80
Nancy Karklin-----	\$15.60
Arden Farnsworth-Moore (sub)----	\$15.80

New Hires:

Aaylla Heines

Jordan Metzler

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Absent/No Response. Motion Carried.

Resolution No. 2025-128 “Amend 2025 Budget for Police Grant”

Offered by Council Member Flaherty and seconded by Supervisor Watts.

WHEREAS, the Town of Cairo received grant money for the police department for technological improvements in 2024 and the grant money was not fully expended; and

WHEREAS, it is necessary for accounting purposes to track the expenses and appropriations associated with these funds; therefore,

BE IT RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense line item A-3120.401 (Police Contractual - Grant) and the revenue line item A-1062 to reflect the increase in the General Fund in the amount of \$ 8,255.00 in the 2025 budget.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2025-129 “2025 Budget Amendments on Expenditure Accounts”

Offered by Supervisor Watts and seconded by Council Member Cords.

WHEREAS, some of the expenditure accounts from 2025 have a negative balance and the town law requires that no fund or appropriation account may be overdrawn; therefore

BE IT RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense lines of 2025 as follows:

Transfer From:	Amount:	Transfer To:	Amount:
(Debit)		(Credit)	
A0-1990-4	\$ 94.89	A0-1330-111	\$ 94.89
(Contingency)		(Tax Collection – Clerk - Per)	
For Polly’s Rock Capital Project:			
DA-915	\$ 218,937.52	DA-9950-9	\$ 218,937.52
(Fund Balance)		(Interfund Transfer to Capital Project)	

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2025-130 “Accept SEWER Penalties”

Offered by Council Member Flaherty and seconded by Council Member Cords.

WHEREAS, it is necessary for the Sewer Billing to be authorized by the Town Board and documented in the minutes; therefore,

BE IT RESOLVED, the Town Board does hereby accept the Sewer Penalty from the Water/Sewer Administrator in the amount of \$2,034.09 dated June 11th, 2025.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2025-131 “Agreeing to Waive 30-Day waiting period for State Liquor Authority License for Meadowbrook Farm Catering LLC”

Offered by Supervisor Watts and seconded by Council Member Flaherty.

WHEREAS, in accordance with the New York State Liquor Authority application process an applicant is required to submit a notice to the municipality in which it will be located at least 30 days prior to the issuance of such license; and

WHEREAS, the ‘Meadowbrook Farm Catering LLC’, located at 513 Route 67, Leeds, New York, has requested that such 30-day waiting period be waived; therefore,

BE IT RESOLVED, that the Town Clerk is hereby authorized to attach a certified copy of this resolution to the SLA (Standardized Notice Form for providing 30-Day Advanced Notice to a Local Municipality or Community Board) and forward same to the applicant and/or NY State Liquor Authority.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2025-132 “Authorizing the Supervisor to Apply for and Receive Funding Under the 2025 Environmental Protection Fund Parks, Preservation and Heritage Program Grant”

Offered by Council Member Cords and seconded by Council Member Bogins.

WHEREAS, the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) is accepting applications for funding under the 2025 Environmental Protection Fund (EPF) Parks, Preservation and Heritage Program; and

WHEREAS, the Town of Cairo seeks to undertake the rehabilitation and improvement of public recreational assets within Angelo Canna Town Park, including but not limited to the restoration of the Little League and softball fields and related park infrastructure; and

WHEREAS, the proposed project will enhance recreational opportunities, improve public safety, and preserve essential community assets that serve youth programs and the general public; and

WHEREAS, the Town Board of the Town of Cairo is committed to providing the local match and fulfilling all administrative, financial, and regulatory responsibilities associated with any grant received through the Environmental Protection Fund; and

WHEREAS, it is in the public interest to submit an application for such funding; therefore,

BE IT RESOLVED, that the Town Board of the Town of Cairo hereby authorizes the Town Grant Writer, Nicole Ambrosio, to prepare, submit, and execute all necessary documents in connection with an application for funding under the 2025 Environmental Protection Fund Parks, Preservation and Heritage Program; and furthermore,

BE IT RESOLVED, that upon approval of said request, the Town Supervisor is authorized to execute all funding agreements and implement the project in accordance with the requirements of the Environmental Protection Fund and all applicable state regulations.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2025-133 “Approve to Increase Water Usage Rates”

Offered by Supervisor Watts and seconded by Council Member Cords.

WHEREAS, the town of Cairo’s Revenues for Water and Sewer districts are not enough to meet Budget Expenditures; and

WHEREAS, the Water and Sewer Districts operate solely on Revenue from Usage Rates and no taxes; therefore,

BE IT RESOLVED, that the Town of Cairo board does hereby approve to increase the water usage rates according to the table below:

TOWN OF CAIRO WATER DISTRICT

RATES INCREASE FOR QUARTERLY WATER BILLING
Effective October 1, 2025
Minimum Charge Per Meter Line Size
5/8 x 3/4 meter - \$105.00 (0 - 3,000 gallons)
1” meter - \$187.00 (5,333 gallons)
1 1/2” meter - \$420.00 (12,000 gallons)
2” meter - \$747.00 (20,000 gallons)
3” meter - \$1,680.00 (40,000 gallons)
Bulk Rates for Metered Water
Over Included Gallons \$11.90 per thousand
Private Hydrant Rate \$142.00per hydrant, per quarter
Hydrant District \$8,500 per quarter
Update of rates – July 7, 2025 Board meeting

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2025-134 “Authorizing the Supervisor to Execute Agreement for RCBG Blackhead Owner LLC Residential Well Monitoring Agreement”

Offered by Supervisor Watts and seconded by Council Member Flaherty.

WHEREAS, the Planning Board has approved a site plan review and special use permit for RCBG Blackhead which included as a condition of approval that the applicant and the town enter into an agreement regarding residential well monitoring, therefore

BE IT RESOLVED, that the Supervisor of the Town of Cairo is hereby authorized to execute the attached Agreement.

Supervisor Watts – Aye, Council Member Bogins – Nay, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2025-135 “Authorizing the Supervisor to Execute Agreement for RCBG Blackhead Owner LLC Road Repair Agreement”

Offered by Supervisor Watts and seconded by Council Member Murphy.

WHEREAS, the Planning Board has approved a site plan review and special use permit for RCBG Blackhead which included as a condition of approval that the applicant and the town enter into an agreement regarding road repairs during and after construction, therefore

BE IT RESOLVED, that the Supervisor of the Town of Cairo is hereby authorized to execute the attached Agreement.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2025-136 “Authorizing the Supervisor to Execute Agreement for RCBG Blackhead Owner LLC Water Supply Mitigation for Wells”

Offered by Supervisor Watts and seconded by Council Member Flaherty.

WHEREAS, the Planning Board has approved a site plan review and special use permit for RCBG Blackhead which included as a condition of approval that the applicant and the town enter into an agreement regarding the water supply mitigation regarding wells, therefore

BE IT RESOLVED, that the Supervisor of the Town of Cairo is hereby authorized to execute the attached Agreement.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2025-137 “Authorizing the Supervisor to Execute Agreement for RCBG Blackhead Owner LLC UTV and Training for Round Top Fire Company”

Offered by Supervisor Watts and seconded by Council Member Flaherty.

WHEREAS, the Planning Board has approved a site plan review and special use permit for RCBG Blackhead which included as a condition of approval that the applicant and the town enter into an agreement regarding the purchase of a UTV and reimbursement for training, therefore

BE IT RESOLVED, that the Supervisor of the Town of Cairo is hereby authorized to execute the attached Agreement.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Monthly Reports: (Not Discussed):

- Animal Control – May 2025
 - 19 total calls
 - 16 dogs
 - 1 goat
 - 1 deer
 - 1 unknown animal noise
- Police Department – May 2025
 - Total Mileage for cars 574/575/576/577: 3,385
 - 8 Criminal Complaints / 74 Incident Reports
 - 11 Accident Reports / 5 Arrests / 12 Traffic Tickets

Adjourn Town Board Meeting @ 7:20PM

Offered by Council Member Murphy and seconded by Supervisor Watts.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Respectfully Submitted

Kayla L. McAlister
Cairo Town Clerk