

**TOWN OF CAIRO PLANNING BOARD**

**PO Box 728, Cairo, NY 12413**

**Chairman-Joseph Hasenkopf**

**Email:** [**planning@townofcairo.com**](mailto:planning@townofcairo.com)

**Meeting Minutes**

**draft**

**July 10, 2025**

**The Planning Board meeting was held in Cairo Town Hall.**

**Members Present:** Joseph Hasenkopf, Allen Veverka, Ed Forrester, Elizabeth Hansen, Stacey Poulsen and Raymond Pacifico (Alternate)

**Pledge of Allegiance.**

**Approval of June 05, 2025, Meeting Minutes.** Stacey made a motion to approve the minutes as written, seconded by Beth; all were in favor.

**PUBLIC HEARING**

1. **2023-0302P Michael Sandberg 37 CR 85 SUP Tax (101.00-1-2.1)**

Applicant proposes reconstruction of a 5-unit apartment building, containing (3) 2-bedroom apartments and (2) 1-bedroom apartments.

Trudi S. presented the project to the public as an authorized representative of Michael Sandberg.

There were no questions posed by the public.

**BUSINESS**

1. **2023-0302P Michael Sandberg 37 CR 85 SUP Tax (101.00-1-2.1)**

Applicant proposes reconstruction of a 5-unit apartment building, containing (3) 2-bedroom apartments and (2) 1-bedroom apartments.

The board made a negative SEQRA declaration June 2025.

1. Application fee paid.

b. Site plan received.

c. Site Plan application received.

d. Zoning officer letter received.

Stacey made a motion to close the public hearing, seconded by Allen, all in favor.

Allen made a motion to approve the project, seconded by Beth, all in favor.

**NEW BUSINESS**

**2025-0701P Guerin and Jones Vernal Butler Rd. Tax (100.00-1-9.12)**

Applicants propose a 36’ X 70’ single story steel structure for vehicle storage.

The board made a negative SEQRA declaration July 2025.

1. Application fee paid.

b. Site plan received.

c. Site Plan application received.

d. Zoning officer letter received.

Scott presented the project to the board.

Stacey asked if there is enough room for emergency vehicles to turn around.

-Yes.

A public hearing is scheduled for August 2025.

**OLD BUSINESS**

1. **2025- 0601P Cedar Terrace Resort /665 NY, LLC 665 Main Street SP Tax(101.00-6-20)**

Applicants seek approval to renovate the existing resort and propose approximately 90 new parking spaces, 60 new hotel units and 10 extra employees.

The resort will operate year-round.

There will be 5 units on the 3rd floor designated for employee use.

Stacey made a motion to allow applicants to demolish building, seconded by Beth, all in favor.

1. Application fee paid.

b. Site plan received.

c. Site Plan application received.

d. Zoning officer letter received.

e. SEQRA

Allen made a motion to close the meeting, seconded by Stacey, all in favor.

Respectfully submitted,

Donna Vollmer

Secretary to the planning board.